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Director of Logistics

21 DEC 1962

Chief, Planning Staff, OL

Procurement for Building 213

1. A copy of Procurement Division's Report, "Special Equipment and Furnishings for Building 213," dated 18 December 1962, was received and reviewed by the Planning Staff. This report was examined in detail by [redacted] on 20 December. [redacted] accepted the information furnished on each action as being satisfactory for provision of an operational capability upon completion of the scheduled move to Building 213, providing deliveries are actually accomplished in accordance with dates listed.

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2. [redacted] requested that a call be made to confirm the actual departure of the filing units and drafting tables being shipped by [redacted] by motor express on 21 December. These actions are under requisition numbers 5500-5037-63 and 5500-5038-63. This request was taken up with [redacted]. He agreed to make this call and obtain information on the actual shipment.

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3. An informal list of expected arrival dates of materiel still to be delivered was carried from this meeting by [redacted] to [redacted]. This action was taken so that [redacted] would be aware of expected arrival dates of various items. He can integrate this information with his plans for positioning the rest of the equipment in Building 213.

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Distribution:

Original - Addressee

1 - NPIC (Att: [redacted])

1 - OL/PD

1 - OL/SD

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